

LOT OWNER & TENANT UPDATE FORM

Dear Homeowners: Please complete this form and fax or mail to the Association as soon as possible. Thank you!

Lot Owner Information

Homeowner Name	Phone Number	Alternate Phone

Lot #	Lot Address (Phoenix, AZ 85051)

Billing Address (if different from lot address\with City, State & Zip Code)

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E-mail Address

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Tenant Information

- | | |
|--|--|
| <input type="checkbox"/> The unit is Owner-Occupied | <input type="checkbox"/> The unit is Vacant, pending Sale |
| <input type="checkbox"/> The unit is Renter-Occupied | <input type="checkbox"/> The unit is Vacant, pending Renters |

Number of Tenants	Lease Start Date	Lease End Date

Names of Tenants and their phone numbers

As the owner of the lot noted above, I hereby certify that I have informed my tenant(s) of his/her responsibility to adhere to the Association's Bylaws, CC&Rs and Rules and Regulations governing Cortez Groves Lot Owners. These documents are available on the public association website at www.cortezgroves.net I acknowledge that I will ensure communication of these association rules to my guest and tenants. In the event damage is caused to the association's property by me, my guests or my tenants, I agree to pay for the cost of repairing such damage. I further acknowledge that any violations and fees incurred by myself, my guests or my tenants are my responsibility.

Homeowner's Signature	Date Signed and Acknowledged